



# Laura James

## Graphic Designer

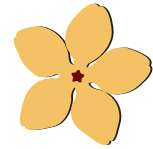
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## Nangwë Studio

### EDUCATION:

#### Austin Community College (Current)

Associate of Applied Science in Graphic  
Design

August 2022 - May 2024

#### Austin Community College

Associate of Arts in Studio Art

August 2020 - May 2022

### SKILLS:

Adobe Creative Suite

Branding

Design Thinking

Color Theory

Writing

Time Management

Problem Solving

Multi-Tasking & Flexibility

Outside-the-Box Thinking

Team & Independent

Working

Dependability & Reliability

Analog art:

Pencil

Charcoal

Soft pastels

Ink

I'm a uniquely creative artist and designer who is enthusiastic about using my skills to help solve others' design problems. I am passionate about brand identities and color theory, and my work shows my skill in developing cohesive brand systems with a variety of themes. I am flexible and versatile and I can work with anybody on any project. I have 25+ years experience using computers and am an expert in the English language and an excellent writer.

I thrive under pressure and I can work perfectly well on a team or on my own. I am very adaptable and flexible in every area. I love a challenge and take it as an opportunity to solve a puzzle—I excel at finding ways to work around roadblocks.

I take constructive criticism as an opportunity to learn and do better. I exist in a constant state of cheerfulness, I love to celebrate even the smallest things, and I strive to bring a air of positivity and encouragement with me wherever I go.

I am always trying to beat my own high score by doing better at everything than I did before. If you want someone who enjoys graphic design and brings enthusiasm and joy to the workplace, then I am the team member that you need. You won't be disappointed when you've brought me into your next project.



# Nangwë Studio

## EXPERIENCE

### IRS

3651 South Interstate 35 Frontage Rd, Austin, TX - Employee

[\(512\) 433-2400](tel:(512)433-2400)

March 2024 - current (16h/wk)

*I work in the receiving area, sorting and batching tax forms. I occasionally get pulled into other areas to do different tasks—I view this as opportunity for learning new skills and welcome them with enthusiasm.*

#### Relevant Skills

- Organization
- Coordinating with teammates
- Detail Work
- Adaptability

### Panera Bread

13000 N Interstate 35, Austin, TX - Associate

[\(512\) 832-4110](tel:(512)832-4110)

January 2023 - April 2024 (20h/wk)

Reason for Leaving: Medical-related

*I worked in the kitchen preparing food orders for customers. Occasionally I had to assist customers with issues they had with their orders and help come to a solution with them.*

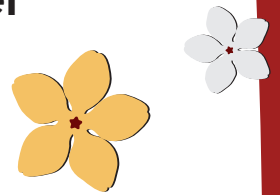
#### Relevant Skills

- Problem Solving
- Dealing with customers and resolving any issues they may have
- Working on a team or independently



# Laura James

## Graphic Designer



### IRS

3651 South Interstate 35 Frontage Rd, Austin, TX - TEEMA Contractor

[\(801\) 643-2530](tel:(801)643-2530)

July 2023 - August 2023 (40h/wk)

Reason for Leaving: I was returning to school full time and there was no part-time available.

*I spent my shift putting peoples' tax forms into the IRS's computer program. The entire shift was spent on my own. With such important and sensitive documents, I took great care to check my work for errors.*

#### Relevant Skills

- Computer Skills
- Typing
- Detail Work

### Bright Star Academy Schools

801 N Vista Ridge Blvd, Cedar Park, TX - Flex Teacher

[\(512\) 257-7827](tel:(512)257-7827)

May 2021 - August 2021 (24h/wk)

Reason for Leaving: I was returning back to school full time

*I worked as a flex teacher, moving from lunch or have time to complete other tasks. I spent time playing with, reading to, dancing with, and drawing with the children, or just watching them while they napped. I also helped clean up the classroom I was in at the end of the day.*

#### Relevant Skills

- On-the-fly Thinking
- Flexibility and adaptability
- Interpersonal and communication skills



## REFERENCES

**Jorge Duran** [\(512\) 983-7977](tel:(512)983-7977) • General IRS Clerk

**Jeff Voyles** [\(512\) 549-1421](tel:(512)549-1421) • Restaurant General Manager

**Megan Moore** [\(415\) 286-2493](tel:(415)286-2493) • Teacher